

# Guest Speaker Speech Evaluation Checklist

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Rankings: E = Excellent, VG = Very Good, G = Good, F = Fair

| <b>Criteria</b>      | <b>E</b> | <b>VG</b> | <b>G</b> | <b>F</b> |
|----------------------|----------|-----------|----------|----------|
| Text in Slides       |          |           |          |          |
| Slide Format         |          |           |          |          |
| Images in Slides     |          |           |          |          |
| Animation in Slides  |          |           |          |          |
| Graphs in Slides     |          |           |          |          |
| Slide Presentation   |          |           |          |          |
| Projector Management |          |           |          |          |