

Guest Speaker Presentation Analysis Checklist

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Rankings: E = Excellent, VG = Very Good, G = Good, F = Fair

| Criteria | E | VG | G | F |
|---------------------|----------|-----------|----------|----------|
| Voice | | | | |
| No Vocalized Pauses | | | | |
| Unfilled Pauses | | | | |
| Vocal Emphasis | | | | |
| Volume | | | | |
| Pitch | | | | |
| Rate | | | | |
| Articulation | | | | |
| Body Language | | | | |
| Eye Contact | | | | |
| Smiling | | | | |
| Gesturing | | | | |
| Posture | | | | |
| Moving | | | | |
| No Distractions | | | | |
| Use of Notes | | | | |